



# Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

**Monday , November 4, 2024- Driggs Fire Station, as well as Teleconferenced via Zoom**

## **In Attendance:**

Jason Letham, Fire Commissioner

Bob Foster, Fire Commissioner

Erin Borbet, Fire Commissioner

Mike Maltaverne, Fire Chief

Bart Birch, Legal Counsel

Charis Schreiber

Mariana O'Neill -CFO

***Meeting began @ 160 hours.***

***Minutes:*** Commissioner Foster asked if there were questions or comments on the prepared minutes from August 27, 2024 and July 23, 2024 meeting.

No questions or comments were made.

**Commissioner Foster made a motion to approve the minutes as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the minutes were approved.**

***Claims:*** Commissioner Foster asked for any questions or comments on the claims presented for the period **September 1<sup>st</sup>, 2024 through September 30<sup>th</sup>, 2024.**

No questions or comments were made.

**Commissioner Foster made a motion to approve the claims as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.**

***Budget Statement:***

Commissioner Foster asked for any questions or comments on the September 2024, Budget Statement presented.

No further comments or questions were asked.

**Commissioner Foster made a motion to approve the Budget Statement as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statement was approved as presented.**

**Type 3 FISO Foundation:**

Jenny Wade presented the requirements and qualifications to start a type 3 FISO Foundation. A separate board independent of the fire district would have to be formed. Commissioner Borbet will research it more and report back.

**Capital Improvement Station 1:**

The new bathroom has been completed; the parking lot was finished at the end of August. In the spring will look at replacing the roof, and other station needs.

**Active 911:**

There are still ongoing issues related to dispatch calls. There has been multiple attempts on resolving the issues, however they have been unsuccessful. The Commissioners will invite the Sheriff to the next meeting to discuss these issues.

### **Bates Road Masterplan:**

The Fire Commissioners attended a meeting with the City of Driggs to discuss the development of the Bates Road plot. The City is working with an engineering firm to develop a masterplan for that area, that would include 5-7 acres dedicated to a fire station.

### **Staffing Study Consultant:**

Chief Maltaverne presented the idea of hiring a consultant firm to study the fire district's operations and needs and develop a strategic plan for the next five to ten years. The firm would analyze the apparatus, staffing, operations, growth, and make recommendations for improvement.

### **Chief's Report:**

Chief will be working in the next few months on creating a performance appraisal process. He will also be meeting with the local to discuss the negotiation schedule for next year.

**Executive sessions per IC 74-206(f)- To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; - this item has been cancelled due to lack of paperwork.**

**Executive session IC 74-206(a)- To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need.;**

Commissioner Letham made a motion to enter into Executive Session

Commissioner Foster Seconded the motion.

Roll Call:

Jason Letham, aye

Bob Foster, aye

Erin Borbet, aye

The board moved into Executive session at 1740 hours

The board came out of Executive session at 1750 hours

**Commissioner Foster made a motion to adjourn at 1753 hours.**

**Commissioner Borbet seconded the motion.**

**Commissioner Foster asked for all in favor. All replied "aye", and the Board of Fire Commissioners were adjourned.**