



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary/Clerk

Monday February 26, 2018

Attendance District Commissioners: Golden, Letham and Wagener
Interim Commissioners:
District Legal Counsel: Bart Birch
District Public Relations:
Fire Chief: Campbell
Deputy Fire Chief / Fire Marshal: Giles
Battalion Chief of Logistics: Jon Wisby
Captain/Driver/Firefighter:
Board Secretary: Monica Hoth
Local 4667:
Public:

Welcome @ 1530 hours

Commissioner Letham welcomed everyone to the meeting.

Minutes:

Commissioner Letham asked if anyone had question or comments on the prepared minutes from the **January 22, 2018** meeting. No questions were asked.

Commissioner Golden made a motion to approve the minutes as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor, all replied "aye" and minutes were approved as presented.

Claims:

Commissioner Letham asked for any questions or comments on the claims presented for the period **January 20th through February 21st, 2018**. No questions or comments were raised.

Commissioner Golden made a motion to approve the claims as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any comments or questions on the January 2018 Budget Statements presented.

Commissioner Wagener asked for clarification on the Wyoming EMS/Fire contract, that Chief Campbell explained to his satisfaction.

Commissioner Golden asked about the overtime/backfill line item in the budget. Discussion began with Chief Campbell on the employee who is still out on workers comp, and the need to train up more driver/operators to better cover needs as they arise. It was also decided that the line should be increased in the next budget year.

Chief Campbell also discussed patient revenue with Commissioners. He reported being on track or just ahead of payments scheduling that was budgeted.

No further questions or comments were raised.

Commissioner Letham made a motion to approve the November and December 2017 Budget Statements as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Budget Statement was approved as presented.

District Review / 5-year plan:

Chief Campbell presented a power point review, as well as reporting documents, for Commissioners. The review covered: Five Year Review, Areas of Improvement, Programs and Services, Resources and Capital Improvement, Fiduciary Responsibilities and Finances, Needs & Opportunities, Capital Improvement Priorities, 3 year Capital Improvement plan, Water Tender Chassis, New Ambulance, Self-Contained Breathing Apparatus and Station #1 Renovation.

Chief Campbell asked Commissioners to consider the information presented as the next budget and planning for future spending is being done.

Upper Snake Interagency Wildland Training Exercise:

Chief Campbell explained to Commissioners that the USIWG group will be holding a training in our area this coming May. Our contact, Justin Kidd with the IDL office in Idaho Falls will be leading the group in the training. It will most likely take place in the Patterson Creek and/or Henderson Canyon areas into forest property. There will be plenty of PR and communication with the public around the event, so that nobody is alarmed at the number of fire trucks entering this training area. It will also involve all of our county emergency management as well as Fire and County Commissioners who would like to participate. The exercise will involve incident training teams who are coordinating response in simulation. Just the one day, and just for around half the day, is expected as of now.

Life Insurance Policy / Reserves:

Chief Campbell presented an opportunity to Fire Commissioners, for covering our Reserve Firefighters with life insurance. The District used to provide this coverage and it was terminated in a cost savings effort when it appeared to be duplicate coverage. However,

the benefit to this policy is again evident for covering, if not all employees then just Reserves, and if Commissioners agreed, we would look into providing it again.

Commissioner Letham made a motion to proceed with looking into the cost of providing additional life insurance coverage that would also cover Reserves.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved as presented.

Chief Campbell has asked Argyle Insurance to get quotes for this coverage from Provident, Standard and any other providers. This information should be available for Commissioners to consider by the March meeting.

Surplus Equipment:

Battalion Chief Wisby presented Commissioners with several items in the Tetonia station that no longer have a use to the Fire District. It is the recommendation of Chief Campbell and Battalion Chief Wisby that these items can be sold via a surplus sale. He gave Commissioners a list of the items and their estimated value. Discussion began on each item and the options available.

Commissioner Wagener made a motion, that pursuant to Idaho Statute 31-1420, the one item valued over \$10,000, and found to no longer has use to TCFD, shall by resolution, be sold by process of valuation, notice/advertisement and sale.

Commissioner Golden seconded the motion.

Commissioner Wagener made a motion, that pursuant to Idaho Statute 31-1420, the remaining items listed and valued under \$10,000, and found to no longer has use to TCFD, shall by resolution, be sold without independent valuations, notice or competitive bids.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved as presented. Monica will work to process the resolution for Commissioner Letham to execute after the meeting.

Self-Contained Breathing Apparatus:

Battalion Chief Wisby presented to Commissioners the expiration of the SCBA equipment used by firefighters. A bulk of the bottles currently being used, will expire by the end of October 2019. Changing them out all at once, and including the replacement of packs along with bottles, will give the entire inventory a 15 year life span, as opposed to the staggered expirations they have in inventory now. Commissioner Wagener asked about the lead time to get delivery. It was discussed and decided that planning for this expense in the next budget would be best. They will begin working to test options with the 4 providing Vendors in the coming months. 25 packs and around 50 bottles are needed. The anticipated purchase date would be September of 2019. Discussion continued on how to

best prepare and show that expense in the next budget they will begin to craft this summer.

Chief's Report:

Fire Chief

Chief Campbell asked Commissioners to approve sending one of the new surplus truck/chassis, when received, to be immediately swapped with one of our currently out of service tenders. This will ensure we have two tenders in working order.

Commissioner Golden made a motion to send one of the new surplus truck/chassis, when received, to be swapped out with one of our currently out of service tender. Commissioner Golden asked Chief Campbell to brief Commissioners on the quoted cost of this swap prior to the work beginning.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the motion was approved as presented.

Chief Campbell also updated Fire Commissioners on the physicals that are currently being scheduled. He explained that the parameters for the exams are almost completed, and once completed it will be a fast process to get everyone through the evaluations. The occupational doctor from the INL will hold the physicals here at the Driggs station and coordinated with lab work and billing through TVH. Chief Campbell reminded Commissioners that the cost of the exams will need to come out of contingency, because it was not budgeted for. The budget had been set when through the union negotiation, it was decided to complete the physicals without requiring employees to have it go through their individual insurance policies wellness benefit.

Chief Campbell also began a discussion with Fire Commissioners on the decision to hire or hold off on hiring for the position that became open when Jeremy Caulkins, Captain, left in January. He explained further that this was not a minimum staffing problem, but rather a position that gave us almost an "extra" team member on that shift. It was really created when BC Wisby was moved from Division Chief to Battalion Chief in the new budget year when we began the BC staffing model. They already anticipate promotional exams happening around May to fill the Captain and Driver spots that opened up. This means a firefighter position could be filled at that time, or a number of options were discussed to not fill the position and use the funds in the budget to fill the overtime costs. It is also an option to only hold off for now, and it can be filled at a later time if they see fit. After discussion, all Commissioners are asking Chief Campbell to hold for now on the plan to immediately fill the open firefighter position. They will continue to discuss if that plan changes in the future.

Deputy Fire Chief/Fire Marshal, Earle Giles

Chief Giles reported to Commissioners that he is currently reviewing 3 5-plexs in Victor. Also the Bancrock Kitchen restaurant will be moving to the community kitchen house north of the Sheriff's office in Driggs. He also let Commissioners know we received a clock from the Grandview Church that is now displayed in the training room.

Discussion continued on the growth still being seen around Victor and the valley.

Logistics – Battalion Chief, Jon Wisby

Battalion Chief Wisby reported that they are planning a live fire burn training in the coming weeks in a Tetonia house that was donated. That training is schedule to happen the 7th, 8th and 10th of March. Also that task books for the EMS and Fire side are out and folks are working through those. The driver operator class is nearing its end and they anticipate sending those folks out to complete state testing and final certification directly after.

Recess

Adjourn

Commissioner Letham made a motion to adjourn.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners was adjourned at 1720.

