



# Teton County Fire Protection District

P.O. Box 474  
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Driggs, ID 83422

## Board of Fire Commissioners

Scott Golden, District 1  
Jason Letham, Chair-District 2  
Kent Wagener, District 3  
Monica Hoth, Secretary/Clerk

Monday June 12<sup>th</sup>, 2016

**Attendance** District Commissioners: Jason Letham, Scott Golden & Kent Wagener  
Interim Commissioners: Jere Lemieux  
District Legal Counsel: Bart Birch  
District Public Relations:  
Fire Chief: Bret Campbell  
Division Chief-Prevention: Earle Giles  
Division Chief-EMS:  
Division Chief-Training: Jon Wisby  
Shift Captains:  
Driver/Operators:  
Firefighters:  
Board Secretary: Monica Hoth  
Local 4667: A. Fletcher  
Public:

## **Welcome @ 1500 hours**

Commissioner Letham welcomed everyone to the meeting.

**Minutes:** Commissioner Letham asked if anyone had question or comments on the minutes for the **May 8<sup>th</sup>, May 16<sup>th</sup>, and May 23<sup>rd</sup>** meetings. No questions were asked.

**Commissioner Golden made a motion to approve minutes for all 3 dates as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor, all replied "aye" and each of the three minutes were approved as presented.**

**Claims:** Commissioner Letham asked for any questions or comments on the claims presented for the period **May 6<sup>th</sup> through June 9<sup>th</sup>, 2017**. No questions or comments were raised.

**Commissioner Golden made a motion to approve the claims as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.**

### **Budget Statement:**

Commissioner Letham asked for any comments or questions on the May Budget Statement presented.

Commissioner Golden asked about the Div. Chief of EMS budget line in the statement. Fire Chief Campbell explained that those were the final payouts for Schauster, as he has moved to being a reserve with us now.

Commissioner Golden also asked about the Fleet Maintenance line in the statement. It was discussed to adjust that for the next fiscal year.

Commissioner Wagener asked for the month end report for April patient billing which was missing from their packet. Monica retrieved the report and Commissioners discussed the progress of patient revenue.

**Commissioner Golden made a motion to approve the April Budget Statement as presented. Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statements were approved as presented.**

### **Annual Audit Review & Approval:**

Monica Hoth presented the annual audit to each of the Commissioners for comments or questions. The audit had already been given to them in March via email, but we needed to officially review and discuss. The final page to the audit gave the recap provided by auditors Rudd & Co. No comments or questions were made.

### **Department Policy on 2017 Wildland Fire Deployment:**

Commissioner Wagener had asked for the agenda item because he was interested in getting a policy written for the handling of Wildland fire seasons. He didn't want it to necessarily be for review by Commissioners, but he wanted to have a policy for the overall handling of Wildland seasons. Commissioners gave Chief Campbell some general direction and asked him to ensure one is put into place.

Chief Campbell also reported that testing of flows and equipment are under way.

Chief Campbell also updated Commissioners on the quotes for a pump on the light engine. Boise Mobile (they did build the truck originally) was the only quote. The cost is reasonable, and the replaced pump will still be with us for use on another engine if needed. This was discussed in the May meeting, when Chief was asked to get a quote for costs before Commissioners would decide.

We did receive a deployment request for this engine to deploy to Arizona already this season. They weren't able to fill the request but this would help keep it in rotation for deployments if we upgrade the pump.

**Commissioner Golden made a motion to accept the quote from Boise Mobile to install a new pump in the truck. Commissioner Letham signed the quote letter to Boise Mobile.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”.**

***Department Policy on Event Ambulances:***

Chief Campbell gave Commissioners a draft policy for the handling of Event Ambulance Services, (attached to the official meeting minutes). This policy outlines the use, definitions and charges associated with the Event Ambulance handling. Commissioners expressed interest in this information being further developed to communicate to the public. Commissioner Letham asked about the rate for the service and how Chief Campbell came to that amount. Chief Campbell explained that just like the charges for Wyoming fire incidents that are billed, this policy will also utilize the Idaho Department of Lands rate book. It is a widely recognized and consistent resource for setting rates. Discussion continued on the many details surrounding Event Ambulance Services.

**Commissioner Letham made a motion to accept the Event Ambulance Service policy as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”.**

***Collective Bargaining Agreement:***

Commissioner Wagener asked for the topic to be placed on the May agenda in order to begin planning for negotiations with the Local 4667 on a new Collective Bargaining Agreement. The current agreement is set to expire on September 30<sup>th</sup>, when the new fiscal year begins October 1<sup>st</sup>. Adam Fletcher, President of Local 4667, will get Commissioners their proposal by July 1<sup>st</sup>. Everyone agreed to begin discussions at the July 10<sup>th</sup> monthly meeting, but to begin the meeting at 2pm to allow time.

***Proposal to Restructure Organization/BC Model:***

Chief Campbell presented Commissioners with a packet, (attached to the official record on these minutes), that reiterates the presentation from last month but also includes a financial breakdown of how the new system would work within his, very early version, proposed budget for FY 17/18. Commissioners had time to read and discuss with Chief Campbell the questions they had surrounding the Battalion Chief System and share concerns and further details. Local President, Adam Fletcher, commented in favor of the BC model to Commissioners. No decisions were made at this meeting, it will be placed on the July agenda for further consideration.

***Chief's Report:***

**Operations**

Chief Campbell reported he still intends to purchase the heart monitors from Zoll to replace the monitors that were returned to the Hospital after the ambulance transition. He is only waiting for the refund from Phillips, before committing to the purchase of the Zoll.

**Prevention – Div. Chief Giles**

Chief Giles reported to Commissioners that the planning department at the County is hiring more people to keep up with the demand. He said that the planning department hit a

record for the number of permits being applied for, so they are all being kept busy with those.

He has continued to attend Eclipse meetings and reported they have an upcoming opportunity to attend the Chips and Eclipse meeting, with other agencies to start getting the word out on details of what each will be doing. Discussion continued on the Eclipse planning and happenings.

**Executive Session:**

**Commissioner Letham made a motion to enter into executive session pursuant to Idaho Code sec. 74—206(1) (a) & (b) personnel matters.**

**Commissioner Wagener seconded the motion.**

**Clerk Hoth requested a roll call. Commissioner Letham replied “aye”, Commissioner Wagener replied “aye” and Commissioner Golden replied “aye”.**

**Executive Session adjourned at 1735 hours**

**Recess**

**Adjourn**

**Commissioner Golden made a motion to adjourn the meeting.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Board of Fire**

**Commissioners adjourned at 1736 hours.**