



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary/Clerk

Monday, November 14, 2016

Attendance District Commissioners: Scott Golden, Jason Letham & Kent Wagener
Interim Commissioners:
District Legal Counsel: Bart Birch
District Public Relations:
Fire Chief: Bret Campbell
Division Chief-Prevention: Earle Giles
Division Chief-EMS: Ed Schauster
Division Chief-Training: Jon Wisby
Shift Captains: Kevin Bollar
Driver/Operators:
Firefighters:
Board Secretary: Monica Hoth
Local 4667:
Public: Pat Butts

Welcome @ 1534 hours

Commissioner Letham welcomed everyone to the meeting.

Minutes:

Commissioner Letham asked if anyone had questions or comments on the October 11th, 2016 minutes presented for approval. No questions were asked.

Commissioner Golden made the motion to approve the minutes as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor, all replied "aye" and the minutes were approved as presented.

Claims:

Commissioner Letham asked for any questions or comments on the Claims presented for the period **October 7th through November 10th, 2016**. No questions or comments were raised.

Commissioner Golden made the motion to approve the claims as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye” and the claims was approved as presented.

Budget Statement:

Commissioner Letham asked for any comments on the October Budget Statement presented. Commissioner Golden asked Chief Campbell to clarify the salary information in Budget A of the October budget summary. Chief Campbell clarified the line for Div. Chief of EMS by explaining that this position was moving to a part time status.

There were no further questions.

Commissioner Golden made a motion to approve the October Budget Statement as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye” and the October Budget Statement was approved as presented.

Ambulance Service District Update/Business:

Commissioner Letham began by discussing the meeting with the ASD that took place immediately prior to this meeting. Commissioner Wagener also gave his update of the information presented in that meeting. Discussion continued with Bart Birch about the next steps being taken and the next scheduled meetings with them. They will be expecting a draft contract from the County in the coming days/weeks for them to review.

Wildland Equipment:

Chief Campbell gave an update about the wildland fires in the southeast part of the country right now. Also, that one of our medics was deployed to a North Carolina fire. He then presented the Fire Commissioners with a billing summary prepared by M. Hoth, which gives the equipment billed amounts on it. The other areas (all reimbursements) will be filled in as the billing is completed, but the equipment billed amount is the amount the Districts makes above and beyond reimbursements. The estimate was around \$215, 296 and will likely change as the actual details in the bills get worked out. Campbell continued that this money is available to use within the District. He presented to Commissioners that \$60k of this money could be used to purchase a brush truck that is needed and has been discussed previously. He also presented that another \$40k could be used to bring the ARFF truck 2 up to operational/deployment ready standard. Discussion on the details of these ideas went on between all of the Commissioners and Chief Campbell. Chief Campbell also presented the idea of a deployment incentive to those committing to a wildland deployment. The incentive had an alternative option of a return from deployment time off incentive. The employee could choose one or the other. Discussion continued between Commissioners and Chief Campbell. Commissioner Golden asked for quotes on the type 6 truck build before making any decisions about it. All Commissioners agreed to bring it up again at the next meeting for further consideration of the type 6 and incentive ideas.

Commissioner Wagener made a motion to approve spending up to \$40,000 to restore the ARFF Truck 2 to wildland deployment ready status, using money from the C Budget directly from equipment billed during 2016 Wildland season.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved as presented.

December Holiday Gathering:

Chief Campbell asked M. Hoth to give the update on plans for the December gathering. Hoth presented Commissioners with the date, location and menu options for their approval. Discussion continued on who would be invited and the budget preferences to work within. Chief Campbell and M. Hoth will continue to finalize the details using the guidance from Commissioners.

Contract with Wyoming for Fire/EMS update:

Commissioner Wagener gave Commissioners and legal counsel Birch the details from his continued conversations with Wyoming in regards to the Fire and EMS agreement. Discussion about timing, cost amounts, call volumes and conversations continued, and it was decided to have a December meeting to continue this conversation. They plan to meet again December 5th at 3:30pm.

Chief's Report:

Training

Chief Wisby gave his update saying the Fire Academy is running smoothly. He is developing a department wide performance standards evaluation document that will help us continue to improve. He is also continuing to develop training, like an upcoming search and rescue smoked house simulation being held at his home currently under construction. He has also had 4 demo saws that staff has been able to train and test on.

Prevention

Chief Giles reported on the Arson conference attended last week by himself, Chief Campbell and Captain Moore. Commercial permits still coming in, and he gave a brief description on those.

EMS

4 students testing on EMT right now. EMS operations have been moving along. He has continued to work with Sandra at TVHC successfully. Billing with Systems Design has been coming along and improving as well.

Operations

M. Hoth updated Commissioners on the Fire Commissioners Conference she attended in Lewiston. Also gave Commissioners information submitted by the City of Driggs Urban Renewal District. Lastly, she gave each Commissioner the “Local Taxing District Election Information” form that was submitted to the County Clerk on their behalf. This information

is used to produce the 2017 election calendar. She also gave them each a district map that identified their District boundaries.

Commissioner Letham expressed directly to Division Chief Schauster, his gratitude to all his dedicated years of terrific service to his community. Expressing that his leadership and expertise will be missed as he transitions away from being full time at the Fire District.

Commissioner Letham asked for any further comments from the public before they go into executive session. No questions or comments were presented.

@1648 hours

Executive Session: pursuant to [Idaho Code Sec. 74-206(1) (a)&(b)]

Commissioner Letham made the motion to convene in executive session to discuss personnel matters.

Commissioner Wagener seconded the motion.

Board Secretary Monica Hoth asked for a roll call. Commissioners Letham, Golden and Wagener each responding "yes".

Executive Session adjourned by Commissioner Letham

Operations cont...

Commissioner Letham began a discussion about the position of Medical Director. He asked for the decision from each of the other Fire Commissioners on Medical Direction. Specifically if they should stay the course with the current Director, or to explore another direction with another Medical Director. A discussion with all Fire Commissioners continued. They all expressed interest in being the board to hire and maintain the Medical Director for the Fire/EMS Agency. It was decided by all of the Fire Commissioners that a letter be submitted to the ASD, expressing the intent of this Fire Commissioner Board to retain Dr. Johnson for the Medical Director. It is possible that an Associate Medical Director be in addition to Dr. Johnson, but that again this would be their decision to make. This letter will be submitted as soon as the letter could be constructed and signed.

Recess

Adjourn

Commissioner Wagener made a motion to adjourn

Commissioner Golden seconded the motion, and adjourned the Board of Fire Commissioners until the next commissioners meeting.