



# Teton County Fire Protection District

P.O. Box 474  
911 N. Hwy 33  
Driggs, ID 83422

## Board of Fire Commissioners

Scott Golden, District 1  
Jason Letham, Chair-District 2  
Kent Wagener, District 3  
Monica Hoth, Secretary

Tuesday, June 14<sup>th</sup>, 2016

**Attendance** District Commissioners: Scott Golden, Kent Wagener, Jason Letham  
Interim Commissioners: Lynda Skujins, Jere Lemieux  
District Legal Counsel: Bart Birch  
District Public Relations:  
Fire Chief: Bret Campbell  
Division Chief-Prevention: Earle Giles III  
Division Chief-EMS:  
Training Captain:  
Shift Captains:  
Driver/Operators:  
Firefighters:  
Board Secretary: Monica Hoth  
Local 4667:  
Public:

## **Welcome @ 1400 hours**

Commissioner Letham welcomed everyone to the meeting

## **Minutes:**

Commissioner Letham asked if anyone had questions or comments on the May 9<sup>th</sup>, 2016 meeting minutes, or on the May 10<sup>th</sup>, 2016 meeting minutes. No questions were asked.

**Commissioner Golden made a motion to approve the May 9<sup>th</sup>, 2016 minutes as presented.**

**Commissioner Wagner seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye" and the May 9<sup>th</sup> minutes were approved as presented.**

**Commissioner Wagener made a motion to approve the May 10<sup>th</sup>, 2016 minutes as presented.**

**Commissioner Golden seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye" and the May 10<sup>th</sup> minutes were approved as presented.**

## **Claims:**

Commissioner Letham asked for any questions or comments on the Claims presented for the period **May 7 – June 10, 2016**. No questions or comments were raised.

**Commissioner Golden made the motion to approve the claims as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved as presented.**

## **Budget Statement:**

Commissioner Letham asked for any questions or comments on the May 2016 Budget Statement. Commissioner Wagener asked if the hospital payment to TCFD would continue. Chief Campbell answered by explaining that it would until August 1<sup>st</sup> at which time the Teton County ASD (Ambulance Service District) would be the one to provide payments that get worked out. Commissioner Wagener also made reference to the fact that the monies in the Key Private Bank account are growing nicely with another \$5k made since the last month's statement. Commissioner Golden asked about the Fire Equipment line of the budget statement and if that was from Wildland equipment. Chief Campbell explained that those funds came from the purchase of Wildland equipment, as well as the turnouts purchased. Those overages would be covered by the contingency in the B budget. Chief Campbell also touched on the Prevention lines of the budget statement, explaining that those funds were spent on the website and the preventions ads.

**Commissioner Golden made a motion to approve the May Budget Statement as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved as presented.**

## **EMS Transition:**

Chief Campbell began by updating Commissioner Wagener on the current status of the Ambulance transition. Letters ending the agreement between both the ASD and Hospital, and between TVCH and Fire. New agreements that transfer all those current duties to Fire beginning August 1<sup>st</sup>, and another outlining the agreement beginning October 1<sup>st</sup> are in process now. Bart Birch, district legal counsel, updated the Fire Commissioners on current and future plans of transition. Chief Campbell also updated the Fire Commissioners on the Medical Director decisions that lay ahead. Chief Campbell also updated Commissioner Wagener on the status of the current inventories of the Ambulances. TVHC has agreed to replace one of the monitors currently in use on one of the Ambulances. The monitor was paid for by the Hospital Foundation. They will pay to replace that with a new monitor. The remaining inventory of supplies will be done just prior to the handoff of the Ambulances to TCFD. At that time, TCFD will most likely pay for the value of those items inventoried. It is not a done decision yet, as everyone wanted to wait and see how the inventory looked when completed. All the Narcotics will remain with the hospital as required by law, they cannot be “transferred”. The equipment that is on the ambulances and in the possession of the ASD that was

provided by the Health Department, should remain with the ASD and it is not the intent of TCFD to acquire those items. If the ASD ever did dissolve, TCFD is fine with those equipment items (generators, light towers etc) staying with the ASD/Teton County or possibly be given to TCSAR if they so decide. The point is, that TCFD has no intention of claiming those items unless the ASD directs them that way. Chief Campbell went on to explain to the Fire Commissioners the plan for a secured area for supplies, medications/narcotics. The security around this area is already in the works to provide double layered access to only approved personnel when and as needed. Chief Campbell also gave the Fire Commissioners information on the status of contracting with Systems Design West, LLC for Ambulance billing. Most of the paperwork is submitted, the remaining items include the policies and procedures for the billing itself. Known as the Policy Letter, it will include direction on rates, collections and charity. Chief Campbell gave each Commissioner copies of examples and asked for feedback and direction as this is crafted in the coming weeks.

***Update on hiring/recruiting:***

Chief Campbell reported he received 7 applications for the FF/Paramedic positions, and another 7 applications for the FF/Paramedic/EMT Reserve positions. He also reported having received the resignation letter of one of our current FF/Paramedics. Chief Campbell went on to report he intends to hold interviews and testing on Monday. He did say he wished he would have received more applicants, but due to the paramedic qualification requirement and the fast timeline of the postings and deadlines to submit, it is what it is. New hires orientation will be July 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup>. They will start shifts the following week, allowing for 3 tours prior to our Ambulance service starting on August 1<sup>st</sup>. Chief Campbell also reported having lost 2 reserves this last week. One was unable to commit to the full EMT responsibilities and possible personal toll, another due to a job offer.

***Purchase of ARFF:***

Chief Campbell gave each Commissioner a spec sheet for an older ARFF (Airport Rescue Fire Truck) vehicle that is being made available for purchase by the McCall Fire Department. He went on to confirm that parts are available for future repair and upkeep of the vehicle and that it has been well maintained even having brand new tires. Chief Billmire has worked with Chief Campbell in the past regarding this vehicle getting wildland fire deployment ready. There are very few if any remaining ARFF's vehicles available for deployment in our region.

Commissioner Golden asked about staffing during wildland deployment season. Chief Campbell explained that he has put out a staffing survey to help judge what, if any, they will be able to do this year given the other commitments coming. He went on to say that this year may be a reduced effort because of those commitments, but he didn't anticipate that being the case for the following years. This year is just unique because of the staffing and Ambulance Service beginning August 1<sup>st</sup>. Commissioner Golden asked



where the payment for this would come from. Chief Campbell explained that the C budget for Capital Improvements, and under the Chassis Replacement which would ultimately come from the C budget contingency line. The current total in this budget will cover the cost of the Command vehicles and the remaining along with contingency and any additional monies from wildland is where he anticipates this ARFF payment coming from. The cost of the new ARFF is advertised at \$20,000 OBO.

**Commissioner Golden made the motion to purchase the ARFF as presented.**

**Commissioner Wagener seconded the motion. Also adding that if the staffing didn't cover sending it out this wildland season, it would sit until next year's season.**

**Commissioner Golden asked for all in favor. Commissioners Golden and Wagener replied "aye" and the motion was approved as presented. (Note: Commissioner Letham left the meeting prior to this agenda item, approx. 1520 hours).**

### ***Chief's Report:***

#### **Operations**

Chief Campbell reported that the impact fee, collected by the City of Driggs, will not be sent to us after all. The impact fees were to be given to us for "qualifying expenses". Since we do not have any qualifying expenses, Driggs will most likely have to return those fees from those it was collected from.

Chief Campbell asked Monica Hoth to present the Fire Commissioners regional training opportunity. Currently scheduled for Rigby on June 27<sup>th</sup>.

Chief Campbell reported that he received notification from PERSI, that the contribution rates for our retirement plans are likely to increase. The fund cannot be overfunded, nor can it be underfunded as they find themselves now. He will keep them informed as the information becomes available, but it is anticipated at this point for all participants in PERSI. This include the employee contribution which would need to increase as well. Chief Campbell informed the Commissioners of the noticed received from Blue Cross of Idaho saying that our current "grandfathered" plan, will expire December 31, 2017. This means we will be researching our options to begin Jan 1, 2018. Our annual renewal is done the first day of May each year.

#### **Prevention/Fire Marshal**

Chief Giles gave his update beginning with reminding Commissioners that July 4<sup>th</sup> was fast approaching. That will have lots of activities to provide coverage for and a few fireworks stands that will be permitted to operate this year.

He has continued to receive permit requests, including another subdivision request.

#### ***Recess***

### ***Adjourn***

**Commissioner Golden made a motion to adjourn @1543 hours**

**Commissioner Wagener seconded the motion, and adjourned the Board of Fire Commissioners until the next commissioners meeting.**