



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary

January 21, 2016

Attendance District Commissioners: Jason Letham; Scott Golden; Kent Wagener
Interim Commissioners: Jere Lemieux
District Legal Counsel: Bart Birch
District Public Relations: Becky Mitchell
Fire Chief: Bret Campbell
Division Chief-Prevention: Earle Gilles II
Division Chief-Maint.: Scott Wood
Division Chief-Training/EMS: Ed Schauster
Board Secretary: Monica Hoth
Local 4667: Jared Colson & Adam Fletcher
Public: None Present

Welcome @ 1700 hours

Commissioner Letham welcomed everyone to the meeting

Workforce Reduction Re: Maintenance Department:

Commissioner Jason Letham began the meeting by going over the letter submitted to Commissioners by Chief Campbell, (Attachment A to be submitted along with minutes). Chief Campbell's letter reviewed the "fleet maintenance" expenditures for FY 2015 and the salary and benefits of the Div. Chief of Maintenance, Scott Wood. The letter includes a breakdown of monies spent by the District for work done both in-house as well as spent to pay for 3rd parties to do repairs, and by money spent on parts. "In consideration of the amount of mechanical repair which is routinely performed by outside service department and the underutilization of existing personnel the following changes have been proposed":

1. The position of Division Chief of Maintenance (Mechanic) will be discontinued.
2. All aspects of maintenance will be administered by the Fire Chief and Chief Officers and supervised through the organizational chain of command.
3. Station Captains will be assigned the responsibility of building maintenance.
4. The District will continue to utilize mechanical repair shops.
5. Driver/Operators will be responsible for routine maintenance and minor repairs of vehicles as assigned.

6. A Captain and Driver/Operator will be assigned responsibility of coordinating fleet vehicle maintenance and repair.

Each Commissioner had questions about the handling of maintenance going forward in the District, which Chief Campbell explained for each in more detail. Commissioner Letham asked for feedback from the Division Chief of Training, the Division Chief of Prevention, and from Local 4667 that were present. All expressed the same regard to let the dollar amounts spent speak for themselves and overwhelmingly agree that Chief Wood should receive a severance package and be taken care of as best the Commissioners could offer for his years of dedicated service to the Fire District.

Chief Wood did express he would like to have other suggestions for reorganizing how maintenance could run, but wasn't able to give any specific recommendations to Commissioners at this time.

Commissioner Letham made a motion to discontinue the Maintenance Division and the position of Division Chief of Maintenance, with the recommendation to provide Chief Wood with 4 months wages as severance and all Paid Time Off (PTO) accrued by Chief Wood be paid out per the District Leave Policy, (page 41 & 42).

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor, all responded "aye" and the motion was approved unanimously.

Fire District legal representation, Bart Birch, will draft a resolution for the Commissioners to approve, which officially discontinues the Maintenance Division of the Fire District. This will be presented at the February meeting.

ASD proposal review

Becky Mitchell began by recapping the email submission to the BoCC of both the response to Dr. Whipple they had requested, as well as the ASD proposal that followed in a separate email sent just earlier that morning. She then gave a timeline for the presentation Monday the 25th, and the working session scheduled on the 26th. Commissioners asked questions and discussed the proposal details.

Recess

Adjourn @1854 hours

Commissioner Letham made a motion to adjourn

Commissioner Golden seconded the motion

Commissioner Letham adjourned the Board of Fire Commissioners until they meet to present the ASD proposal to the County Board of Commissioners on Monday January 25th, 2016 at 9am.