



# Teton County Fire Protection District

P.O. Box 474  
911 N. Hwy 33  
Driggs, ID 83422

## Board of Fire Commissioners

Scott Golden, District 1  
Jason Letham, Chair-District 2  
Kent Wagener, District 3  
Monica Hoth, Secretary

January 12, 2016

**Attendance** District Commissioners: Jason Letham; Scott Golden; Kent Wagener  
Interim Commissioners: Jere Lemieux (candidate)  
District Legal Counsel: Bart Birch  
District Public Relations: Becky Mitchell  
Fire Chief: Bret Campbell  
Division Chief-Prevention: Earle Gilles II  
Division Chief-Maint.: Not Present  
Division Chief-Training/EMS: Not Present  
Shift Captains: Not Present  
Driver/Operators: Not Present  
Firefighters: Not Present  
Board Secretary: Monica Hoth  
Local 4667: Jared Colson & Adam Fletcher  
Public: None Present

## **Welcome @ 1425 hours**

Commissioner Letham welcomed everyone to the meeting

## **Minutes:**

Commissioner Letham asked for any questions about the December meeting minutes to be approved. No questions were asked.

**Commissioner Golden made a motion to accept the minutes as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor, with all replying "aye".**

## **Claims:**

Commissioner Letham asked if there were any questions or comments on the December claims. No questions were asked.

**Commissioner Letham then made a motion to accept the December claims as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham called for all in favor. All replied "aye" and the claims were approved unanimously as presented.**

## **Budget Statement:**

The November and December budget statement were presented for approval. Commissioner Letham asked if anyone had questions or comments for either statement. Commissioner Wagener asked to clarify the meaning of the Wyoming contract amount being in red, and Chief Campbell explained. Commissioner Wagener also asked if the Key Private Bank monies had gained any interest since the initial investment of monies. Monica Hoth explained that she has only received one quarterly statement from Key Private on the account, and was having a hard time reconciling an investment statement. She will continue to work on that and hopefully have a better report for those investments at the next meeting scheduled in February. No further questions were asked.

**Commissioner Golden made a motion to accept both the November and December budget statements as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham called for all in favor. All replied “aye” and the claims were approved unanimously as presented.**

### **Interim Commissioner Introduction for Jere Lemieux:**

A letter from Commissioner Letham was submitted to the Board Secretary, Monica Hoth, which introduced and confirmed the appointment of Jere Lemieux as an Interim Commissioner. Monica Hoth read Idaho Statute 31-1418 (end of second paragraph) which says, “The designation of a temporary interim successor shall become effective when the member making the designation files with the secretary of the board of the fire protection district the name, address and rank of the successors in order of succession.”

The letter states Jere is qualified to hold the position, his physical address showing he resides in District 2, and that he is 2<sup>nd</sup> in order of succession.

### **Bid for PPE's:**

Chief Campbell confirmed to the Commissioners that Chief Giles was able to get a great quote on 21 sets that would cost \$2300 per set. This was well below the initial estimate of \$3500 - \$5000. Chief Giles then further explained that the new gear will go to replace front line turnouts, and then the current front line turn outs will go to covering the new recruits. The sizing of the new gear will begin in the coming weeks.

Chief Campbell also reported to the Commissioners that they have recently submitted a Grant that would possibly award some federal monies to help pay for PPE's. They won't know if they have been awarded the money until they roll out the awards starting in May and going through the following months.

### **ASD proposal review**

Chief Campbell began by giving the Commissioners a timeline for the presentation. He then confirmed that they intend to wrap up their final draft of the proposal for the Board of Fire Commissioners to review/edit, by the end of the week. This will allow them to give the proposal to the County Executive Assistant, Holly, next week.

Becky Mitchell confirmed for the Board, the newspaper Q&A ad scheduled for this coming Thursday and the letter/ad that will go in the following Thursday (1/21/16) edition that informs the public of the presentation and invites them to attend. The Commissioners gave Becky feedback on the details they want in that letter/ad.

### **Chief's Report**

### ***Prevention***

Chief Giles began, and told the Commissioners that the hats that were ordered have finally arrived. These hats will be a great way to engage the public about the Fire District.

Chief Giles confirmed the opening to the new pizza restaurant in the Colter Building, and went on to say that Big Hole BBQ in Victor will be expanding in size to almost double. He has received a couple new house permits and subdivisions but pretty calm.

He also told the Commissioners that they have schedule more Boy Scouts and Girl Scouts to both visit with and get talks from the Fire Fighters.

Chief Campbell and Chief Giles updated the Board on the FF1 classes and how many volunteers and reserves were continuing involvement in the program. Both groups still showed great numbers and are continuing on in the training program.

### ***Operations***

Chief Campbell reported to the Commissioners on research he has done regarding building and vehicle maintenance for the Fire District. This research included a survey of how more than a dozen neighboring Fire Districts handle their maintenance. He began by reminding them of the changes made this last April to reorganize responsibilities of the Div. Chief of Maintenance, which changed to having him work solely on buildings and vehicles. This left the equipment repairs to start being done by shift personnel. He reported this changed has been beneficial to the Dept. Chief Campbell went on to report the total amount being paid to outside service mechanics and the amount of work that was being produced in house. Chief Campbell proposed that further changes to the way maintenance issues were handled within the Fire District may be an opportunity that he would like the Commissioners to consider.

Commissioners decided to have a work session scheduled for Thursday the 21<sup>st</sup> of January to further discuss reorganizing and possibly downsizing the maintenance department for the District. The meeting is scheduled for 5pm on January 21<sup>st</sup>.

### **Recess**

### ***Adjourn @1610 hours***

**Commissioner Golden made a motion to adjourn**

**Commissioner Letham seconded the motion, and adjourned the Board of Fire**

**Commissioners until the next commissioners meeting, scheduled for January 21st @ 1700.**