



# Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

**Tuesday February 23<sup>rd</sup>, 2021 - Driggs Fire Station, as well as Teleconferenced via Zoom**

## **In Attendance:**

Jason Letham, Fire Commissioner

Scott Golden, Fire Commissioner

Bob Foster, Fire Commissioner

Bret Campbell, Fire Chief

Ed Schauster, Deputy Fire Chief/Administration

Earle Giles III, Deputy Fire Chief/Fire Marshal

Tate Hoyle, Battalion Chief/Logistics

Mariana O'Neill, Board Secretary

Bart Birch, Legal Counsel, via Zoom

*During the COVID-19 Crisis, Governor Brad Little has signed a proclamation ([Link to current proclamation](#)) to allow boards to meet electronically **by suspending the requirement that at least one (1) member of the governing board members, directors, or chief administrative officers be present at the posted location.** The suspension of the section applies only to the requirement of allowing the public to attend the meeting in person. All other requirements of the Open Meetings Law remain in place, including providing the public with the ability to attend public meetings by telecommunication devices.*

**Meeting began @ 1621 hours.**

**Minutes:** Commissioner Letham asked if there were question or comments on the prepared minutes from the January 26<sup>th</sup> and February 2<sup>nd</sup> meeting.

No questions or comments were made.

**Commissioner Golden made a motion to approve the minutes as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the minutes were approved.**

**Claims:** Commissioner Letham asked for any questions or comments on the claims presented for the period **January 1<sup>st</sup>, 2021 through January 31<sup>st</sup>, 2021.**

No questions or comments were made.

**Commissioner Golden made a motion to approve the claims as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.**

**Budget Statement:**

Commissioner Letham asked for any questions or comments on the January 2021 Budget Statement presented.

Commissioner Golden asked about the Fleet Maintenance budget line. Chief Campbell began a discussion on fleet maintenance.

No further questions or comments were made.

**Commissioner Golden made a motion to approve the Budget Statement as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statement was approved as presented.**

**Wage Benefit Study Discussion:**

Chief Campbell, Commissioner Foster, and Local President Schreiber met with Doug Johnson via zoom to kick off the project. Doug Johnson also met with B Shift and spoke on what the project is going to look like and answered questions regarding the study.

### **Capital Improvement Project:**

Chief Campbell began discussion on Cares Act Grant Funds. The funds were received and applied back to the budget line items. A second round of funds is expected. Chief Campbell proposed to use the funds to purchase a new ambulance. More discussion to follow.

### **Policy Manual review:**

Chief Campbell presented the purchase and social media policy. Commissioners would like to take time to review both policies and follow up at next meeting.

### **Chief's Report:**

Chief Schauster spoke on the Wildland Funds, and South & North Fuel Grant. Claims from Wildland were paid in full. Grant documents were submitted and awaiting funds.

Chief Giles reported on building permits he has received from the County planning department.

Chief Campbell gave an update on Covid-19 Pandemic. Overall, the numbers have been decreasing due to people getting vaccinated and the high number of infected people. The District has also been helping with the COVID-19 vaccine clinic. Chief Campbell also asked that the Administrative Assistant's wage be increased to the budgeted amount as her performance has been excellent.

**Commissioner Golden made a motion to approve the new hourly wage starting March 1<sup>st</sup>.**

**Commissioner Foster seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the new wage was approved.**

### **Recess**

### **Adjourn**

**Commissioner Golden made a motion to adjourn at 1539 hours.**

**Commissioner Letham seconded the motion, and the Board of Fire Commissioners was adjourned.**